



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-1128

BO 3302.2
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19 Sep 96

BASE ORDER 3302.2

From: Commanding General
To: Distribution List

Subj: COMBATING TERRORISM ABOARD MCLB ALBANY

Ref: (a) MCO 3302.1B
(b) MCO 5510.15A
(c) MCO 5500.13A
(d) OPNAVINST 5530.14B

1. Purpose. To establish policy and procedures for Combating Terrorism Program aboard MCLB Albany in accordance with reference (a).

2. Cancellation. Chapter 9 of BO 5500.1J.

3. Background

a. The standard DoD definition of "Terrorism" can be found in enclosure (1) to reference (a).

b. "Street gang terrorism" is the calculated (unlawful) use of violence or threat of violence through a pattern of criminal activity by any ongoing organization, association, or group of three or more persons, whether formal or informal, in the pursuit of goals that are generally for financial gain or revenge.

c. Acts of terrorism are crimes. Those who perpetrate them are criminals. As criminals, terrorists are not entitled to the protection of the 1949 Geneva Convention on Prisoners of War. However, if they commit an act of terrorism within the jurisdiction of the United States they are entitled to the rights guaranteed by the Constitution of the United States.

d. Combating terrorism is the Marine Corps program for terrorism counteraction. It addresses both proactive (antiterrorism) and reactive (counterterrorism) measures.

(1) Antiterrorism (AT). Measures that are defensive in nature and are used to deter a terrorist action.

(2) Counterterrorism. Measures that are offensive in nature and are used to end a terrorist incident once it occurs.

e. All personnel located aboard MCLB Albany (military and civilian, organic or tenant) must be aware of the terrorist threat. Furthermore, all Base and tenant activity personnel must possess the knowledge to detect signs of terrorism, and to defend against its impact. This knowledge will also help protect them from the common criminal threat as well.

f. With advances in technology and increased availability of resources, terrorist acts as well as common criminal acts have become more deadly and destructive. Consequently, all MCLB Albany and tenant activities' personnel must be prepared to defend themselves in order to carry out their assigned mission in any environment.

4. Scope

a. This Order promulgates MCLB Albany combating terrorism policy, and establishes specific procedures for defending against terrorism at the installation, unit, directorate, division, and office level. Additionally, it provides for measures to increase the security and safety of MCLB Albany and tenant activity personnel during periods of official travel.

b. This Order implements reference (a). It is designed to serve as a guide on how to combat terrorism aboard MCLB Albany or outside acts against Base and tenant activity personnel.

c. This Order contains operational information for official U.S. Government use only, thus distribution is limited to U.S. Government agencies. Request for release of this document outside the U.S. Government must be made to the Commanding General, MCLB, Albany (Attn: Code 160).

5. Responsibilities. This paragraph sets forth the responsibilities of the Commanding General (CG) MCLB Albany, the Federal Bureau of Investigations (FBI) and state/local authorities, and the procedures to be followed by each of these agencies with respect to the use of force in terrorist incidents aboard MCLB Albany.

a. Mainside

(1) CG. The CG is responsible for providing the initial response to a terrorist incident occurring within the exclusive federal jurisdiction of MCLB Albany (i.e., Mainside) to protect life and property. In the event of a terrorist incident the CG shall immediately use his law enforcement assets and supporting elements (i.e., military police, auxiliary security force (ASF), and the Naval Criminal Investigative Service (NCIS)) to attempt to restore law and order.

(2) FBI. The lead agency for the operational response to acts of terrorism in the United States is the FBI. The FBI will be promptly notified of all terrorist incidents and will exercise jurisdiction if the Attorney General or his designee determines that such incident is a matter of significant federal interest.

(a) If the FBI declines to exercise its jurisdiction, the CG shall ensure that action is taken to resolve the incident.

(b) Under either circumstance, it is incumbent upon the CG to take immediate action to prevent loss of life and/or reduce property damage prior to the arrival of the FBI or other DoD response forces. In all cases, military personnel involved in the incident remain under the direct control of the military.

(3) State/Local Law Enforcement. State/Local Law Enforcement authorities should not be requested to assist in resolving terrorist incidents within the exclusive federal jurisdiction of MCLB Albany. State and local law enforcement agencies have no jurisdiction or authority in areas of exclusive Federal jurisdiction. However, state and local law enforcement agencies may be asked to assist with security precautions and other duties consistent with their respective interest (e.g., off-installation traffic control, sealing the area).

b. Boyett Village

(1) CG. Boyett Village is an area of proprietorial interest for the Base. Per reference (b), the CG is responsible for maintaining law and order on the installation as a whole, inclusive of Boyett village. Therefore, just as with the portion of the Base under exclusive federal jurisdiction, the CG may take such immediate action in response to terrorist incidents in Boyett Village as may be necessary to protect life and property.

(2) FBI. The FBI will be promptly notified of all terrorist incidents in Boyett Village and will exercise jurisdiction if the Attorney General of the United States or his designee determines that such incident is a matter of significant federal interest.

(3) State/Local Law Enforcement. Since Boyett Village falls within the legislative jurisdiction of the State of Georgia and is within the incorporated limits of the City of Albany, the Albany Police Department (APD) will be notified.

(a) If the FBI declines to exercise its jurisdiction, the CG will request that the City of Albany or the State of Georgia take such action as may be necessary to resolve the incident.

(b) If the City of Albany and the State of Georgia declines to exercise their jurisdiction, the CG shall direct that action be taken by his law enforcement assets and supporting elements to resolve the incident.

6. Policy

a. It is MCLB Albany policy to protect military personnel and their families, civilian employees, Government facilities, and material resources from acts of terrorism.

b. The cornerstone of the MCLB Albany combating terrorism program and the best deterrent against terrorism and other criminal acts is alert, educated, and trained personnel.

7. Action

a. Provost Marshal (PM)

(1) Serve as the AT officer for MCLB Albany.

(2) Establish a terrorism awareness program, in coordination with the Commanding Officer, Headquarters Battalion; Human Resources Officer; and commanders/officers in charge of tenant activities, to ensure that all assigned personnel are aware of the general terrorist threat and the personal protective measures that could reduce individual vulnerability to acts of terrorism. Specific requirements of the program include:

- (a) An annual terrorism awareness briefing for all personnel.
- (b) A mandatory briefing for all personnel planning travel abroad, covering the DoD travel policy contained in enclosure (2) to reference (a).
- (c) A threat information brief for all personnel planning to travel to or through high threat and potential threat areas, as set forth in periodic DoD and Department of State (DOS) travel security advisories.
- (3) Develop and implement security procedures to defend against terrorism, and support these procedures with adequate planning and evaluation. Ensure tenant activities aboard MCLB Albany actively participate in the installation physical security council (PSC) established per references (c) and (d), and the installation crisis management team (CMT).
- (4) Perform a terrorism vulnerability assessment at least annually, identifying those installation/tenant activity assets likely to become terrorist targets, paying particular attention to mission essential or vulnerable areas (MEVA's) as defined in enclosure (1) to reference (a).
- (5) Obtain and review area threat assessments prepared by the NCIS Antiterrorism Alert Center (ATAC).
- (6) Draft and maintain a physical security/crisis management plan per chapter 2 and appendix VII of reference (d). As a minimum, this plan will contain those elements set forth in paragraph 6b(1) of reference (a).
- (7) Integrate terrorism scenarios into military police training exercises.
- (8) Ensure during periods of elevated threat conditions, in coordination with the Commanding Officer, Headquarters Battalion, and commanders/officers in charge of tenant activities, that essential information on personal protective measures against acts of terrorism is issued to all personnel.

(9) Ensure during periods of elevated threat conditions, in coordination with the Director, Facilities and Services Division (Code 595) and tenant activities that have their own organic motor pools, that a copy of vehicle bomb search guide is maintained with the Government Vehicle Operator's Record (trip ticket) of all Government vehicles.

(10) Develop and publish procedures for screening personnel to designated "high risk billets" or high threat areas for completion of required training prior to executing those orders.

(11) Provide, in coordination with the FSC and HRO, an initial threat and security briefings to all newly assigned military personnel, their dependents, and civilian personnel.

(12) Maintain liaison with local, State, and Federal authorities on matters pertaining to a coordinated response to security threats, and other mutual physical security and loss prevention issues. Keep the servicing NCIS office apprised of these consultations.

(13) Develop and maintain the capability to contain and when necessary counter a terrorist incident aboard the installation.

(14) Implement appropriate security measures as outlined in enclosure (7) to reference (a) upon declaration of a terrorism threat condition (THREATCON) by the CG or adjacent or higher organizations. Keep subordinate, tenant and adjacent activities advised of changes in the local THREATCON.

(15) Initiate random AT measures (RAM's), as set forth in enclosure (1) to reference (a), during periods of elevated threat conditions.

(16) Provide a telephonic report by secure telephone unit (STU) to the CMC via the Marine Corps Command Center (MCCC) when the installation THREATCON level changes, or an actual terrorist incident occurs.

(17) Submit an operational report/serious incident report (OPREP-3/SIR) to CMC (POC/POS/CIE) immediately following the above listed telephonic report, per the guidance contained in paragraph 6b(7) of reference (a).

(18) Notify the FBI and NCIS whenever an actual terrorist incident occurs.

(19) Coordinate the conduct of an AT exercise, meeting the minimum requirements set forth in paragraph 6b(9) of reference (a), at least annually.

(20) Draft an after action report (AAR), per the guidance set forth in paragraph 6b(10) of reference (a), at the conclusion of every actual terrorist incident as well as every locally conducted AT exercise.

(21) Include the PAO in all planning and operational activities related to terrorist events.

(22) Provide safe haven/refuge for in transit DoD shipments of arms, ammunition and explosives (AA&E) when contacted by the Military Traffic Management Command (MTMC) area command.

(23) Ensure that AT protective features and other physical security measures are included in the planning and design of military construction and special projects.

b. Commanding Officer, Headquarters Battalion

(1) In coordination with the PM, ensure that the annual terrorism awareness brief for all Marine Corps personnel is included on the Headquarters Battalion annual training plan and is conducted.

(2) In coordination with the PM, help organize and equip an ASF as needed.

(3) Provide messing as needed during an actual terrorist incident and exercises.

(4) Ensure military personnel records are available when needed.

(5) Provide other personnel assets as needed.

c. Comptroller. In coordination with the PM ensure that adequate funds are made available for the MCLB Albany combating terrorism program, and include these requirements in the Planning, Programming, and Budgeting System submissions.

d. Director, Facilities and Services Division

(1) Ensure that all plans for new construction, facility modifications, and special projects are staffed through the PM at the onset to ensure that AT protective features and other physical security measures are included in the planning and design of these projects

(2) Provide to the PM, as needed, transportation (special vehicles) for use by MP, SRT and ASF and for movement of military and civilian personnel on and off the installation.

(3) Provide heavy equipment (bulldozers, cherry pickers, etc.) to the PM as needed.

(4) Provide blueprints to the PM as needed.

(5) During an actual terrorist incident, and exercises, control utilities (water, gas, electricity).

(6) Ensure housing records are available when needed.

(7) Ensure fire department support (to include emergency medical service (EMS)) is available when needed.

(8) Provide other engineer support as needed.

e. Director, Base Support Division

(1) Provide to the PM communications assets (two-way radios, cellular phones, etc.) as needed by MP, SRT and ASF.

(2) Provide other communication resources as needed.

(3) Provide other support resources as required by the PM.

f. Staff Judge Advocate

(1) Provide training on the legal aspects of combating terrorism.

(2) Ensure, in coordination with the PM, regulations and laws concerning combating terrorism are complied with.

(3) Provide legal advice to the CG, C/S and PM on all matters to include jurisdiction, ramifications of actions such as closing gates, and dealing with the press.

(4) Advise the CG, C/S, and PM on the use of force.

(5) Provide other SJA assets as directed.

g. Public Affairs Officer

(1) Maintain liaison/coordination with the PM.

(2) Maintain liaison/coordination with the news media.

(3) Establish a Press Center for the news media during an actual terrorist incident.

(4) Serve as the only installation point of contact for news releases.

(5) Provide both internal and external public information services as needed.

(6) Control the media on the installation.

h. Human Resources Officer

(1) In coordination with the PM, ensure that the annual terrorism awareness brief for all civilian personnel is included on the Human Resources Office annual training plan and is conducted.

(2) Ensure civilian personnel records are available when needed.

(3) Advise the CG, C/S, and PM on the labor relations aspects of the MCLB Albany combating terrorism program.

i. Officer In Charge, Branch Medical Clinic

(1) Provide SRT members with first aid training and equipment.

(2) Provide, when possible, a FMF Corpsman with Emergency Medical Technician certification to be attached to the SRT.

(3) Provide medical services to MP, SRT, and ASF during an actual terrorist or other criminal incident, and during exercises.

(4) Review suspect and hostage/victim medical records.

(5) Arrange, when necessary, for the Special Psychiatric Rapid Intervention Team (SPRINT) to deploy to MCLB Albany during and after an actual terrorist or other criminal incident.

j. Deputy Commander for Logistics Operations; Chief of Staff; Comptroller; Principal Directors of Directorates; Division Directors; Special Staff Officers; Commanding Officer, Headquarters Battalion; and Commanders/Officers in Charge of Tenant Activities

(1) For those individuals above required to appoint a activity security officer, the security officer shall be assigned the collateral duty as the activity AT officer. The activity AT officer will assist the installation PM/AT officer in AT training of personnel.

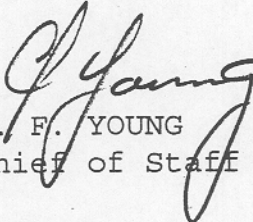
(2) Ensure all personnel under your charge attend the required annual AT awareness briefing.

(3) Notify the PM/AT officer as soon as possible, preferably at least 10 working days prior, of any personnel under your charge planning to travel overseas on official business or otherwise so they may receive the mandatory personal security and threat information briefings.

(4) Furnish personnel as requested by the PM and/or tasked by the Commanding Officer, Headquarters Battalion to serve on the ASF.

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8. Applicability. This Order is not applicable to the Blount Island Command.


C. F. YOUNG
Chief of Staff

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